

The regular May meeting was called to order by Chair James Zefran on May 14, 2025, at 7:04pm. Vice Chair Brad Bates and Supervisor Brian Non were in attendance. Solicitor Jeff Treat was not in attendance.

- A. Pledge of Allegiance** – The Pledge of Allegiance was recited.
- B. Hearing Check** – The hearing check was done.
- C. Minutes of April 4, 2025 Special Meeting-** *Motion made by Supervisor Non, seconded by Vice Chair Bates to accept the April 9, 2025 special meeting minutes. All voted in favor, motion carried.*
- D. Minutes of April 9, 2025 Regular Monthly Meeting-** *Motion made by Supervisor Non, seconded by Vice Chair Bates to accept the April 9, 2025 regular monthly meeting minutes. All voted in favor, motion carried.*
- E. Public Comment** –Items on agenda only- no public comments to record.
- F. Correspondence**-No correspondence presented for discussion.
- G. New Business**
  - a. Employee roster- Chair Zefran initiated a discussion regarding the number of hours an employee must work to maintain active status on the payroll roster. Chair Zefran asked Supervisor Non for clarification on the requirements for road workers. Supervisor Non responded that, since all township employees are classified as part-time, they must work a minimum of 20 hours per year to remain active on the payroll roster. *Motion made by Supervisor Non, seconded by Vice Chair Bates accepting 20 hours worked per year for part time employees to remain on payroll roster. All voted in favor, motion carried. Supervisor Non made a motion, seconded by Vice Chair Bates to remove James Skelton, a seasonal road worker from the payroll roster. All voted in favor. Motion carried.*
- H. Road Master Report**
  - a. **Vehicle Mileage and Usage Reports-** Supervisor Non reported the following vehicle reports.

Vehicle	Total mileage during the month
2015 Ford F550	248
2018 Ford F550	798
2022 International Dump Truck (CV)	342
2018 Peterbilt 580	86
580 Backhoe	80 hours

- b. **Road Reports** –
  - i. Sealcoat Project-Pocono Spray Patch provided a quote in addition to the original contract for the repairs to Ravnikar Road, amounting to \$1,735.00. In addition, Pocono Spray Patch provided a quote for Clrelly Road as a supplemental portion to the original contract with two options: One lift at \$9,897.00, or two lifts at \$12,454.00.

Road Master Non made a motion, seconded by Chair Zefran to accept the quote received for the Ravnika Road Repairs, all voted in favor, motion carried. Road Master Non made a motion, seconded by Chair Zefran to accept the 2 (two) lifts quote for Clrelly Road, all voted in favor. Motion carried.

- ii. Status on Road Grading and Long Pond Project-Road Master Non indicated grading and dust control should be completed within a week, Smith Road tar & chip out 2-3 weeks due to weather conditions. The Long Pond Road Project contract was awarded in the amount of \$212,435.00, due to an additional cost of \$11,710.00 to the project for an under-drain being added on one side of the road, the total cost is \$224,145.00. Wayne County Conservation’s grant award is \$201,730.00 with the township putting forth \$22,415.00. Due to excessive flooding in May, Long Pond Road is closed at the Mount Pleasant Township line continuing for approximately 2500 feet. Road Master Non also stated several pipes are being replaced within the township.

**I. Treasurer’s Report Including Bills for Payment-** Motion made by Supervisor Non, seconded by Vice Chair Bates to accept the Treasurer’s report and pay the bills as listed. All voted in favor, motion carried.

General Acct. Bills Total	State Acct. Bills Total	Sewer Acct. Bills Total	UCC Acct. Bills Total
\$4,566.32	\$18,041.27	\$0.00	\$610.00

**J. Browndale Fire Department-** No one from the fire company is in attendance. Fire Chief’s Report on file.

**K. Old Business-** Browndale resident Dan Fitzsimmons reported that a plan developed in 2024 to repair a pipe near 212 Martin Street has not yet been acted upon. He informed Road Master Non that, as of this date, no work has been initiated, and the resulting water runoff is now affecting his property. Mr. Fitzsimmons stated that his French drain has been damaged, and a newly installed fence has been ruined. Road Master Non responded that surveying is required before any work can begin. He stated that he contacted Matt Tomazic, Vice Chair of the Township Planning Commission, and was informed that the survey is scheduled to take place on Tuesday, May 20, 2025. Chair Zefran told Mr. Fitzsimmons that he would be the contact person for this project.

**L. Public Comment-** Resident Raymond Vogt informed the supervisors that he marked two broken pipes on Town Hill Road with red paint. Township Permit Officer Don Salak inquired whether a sluice pipe is necessary at the Rail Trail entrance on Martin Street in Browndale. Chief Zefran responded that there appears to be minimal disturbance at the site and that the township will continue to monitor the situation. Resident Michele Kilvitis of Smith Road reported concerns about a nearby property where unknown materials are being burned, producing black smoke. She also noted the presence of numerous unlabeled barrels, raising suspicions that they may contain chemicals, along with several abandoned vehicles and trailers. She questioned whether the conditions constitute a nuisance violation. Permit Officer Don Salak confirmed that the situation does qualify as a nuisance violation. Chair Zefran inquired of Mr. Salak whether he had observed the abandoned vehicles and trailers located on the property. Mr. Salak confirmed that he had, characterizing the site as “almost a junkyard.” He

stated that he will be issuing notices of violation to the property owners. Chair Zefran directed Mr. Salak to send a certified letter of violation to the property owner. If there is no response to the letter, the Constable is to be contacted to pursue further action. Resident Marianne Hill of Molly Lane reported that someone has been dumping items on a local property during nighttime hours. She also expressed concern about dogs on the property that bark continuously throughout the day and night. Permit Officer Salak stated he had spoken to a woman at the property in question. Chair Zefran recommended contacting Solicitor Treat regarding the matter. Township road worker Jackie Skubic informed the board of a temporary medical issue that currently prevents her from working and asked Road Master Non

**Adjournment-***Chief Zefran made a motion, seconded by Supervisor Non to adjourn the meeting. All voted in favor, motion carried. Meeting adjourned at 7:40pm.*

Respectfully submitted,

Michele Durmiaki, Secretary