

March 10, 2021
Clinton Township Board of Supervisors Meeting

The regular March meeting, was called to order by Chairman James Zefran on March 10, 2021 at 7:00 PM, at the Clinton Township municipal building garage for purposes of social distancing. Chairman James Zefran, Vice Chair Brian Non, and Supervisor Russell Curtis were in attendance. Solicitor Jeffrey Treat was also in attendance.

- A. **Pledge of Allegiance** - The Pledge of Allegiance was recited.
- B. **Hearing Check**
- C. **Minutes of Regular Meeting February 10, 2021** - *Vice Chair Non made a motion, seconded by Supervisor Russ Curtis to accept the minutes of regular March 10, 2021 meeting. All voted yes. The motion carried.*
- D. **Public Comment –Items on Agenda Only** – No comments were made.
- E. **Correspondence**
 - a. **Audit by Brian T. Kelly, CPA & Associates has been completed** – Chair Zefran explained that everything was in order. Chair Zefran noted that the Township had been run as a mom-and-pop store for years and that the dollars and cents were perfect but that a CPA was hired this year and last to make everything streamlined and better for audits in the future. Minor suggestions were made regarding how accounts were coded to make accounting more efficient, but every penny is accounted for. Matt Curtis asked if the audit picked up on the “\$40,000.00 that magically appeared”, referring to the monies that had been put in an escrow account for repairs on Burns Road. Attorney Treat stated that the money in question were not part of the audit, as it had never been Township money. The money had been placed in a special account by the company that had caused damage to Burns Road, for the purposes of repairing that damage. Solicitor Treat had personally handed the check to Leeward Construction Company, after road repairs were completed. This had been worked out by a Supervisor prior to Chair Zefran becoming a Clinton Township Supervisor. On a different matter, Supervisor Curtis said that he had met with H.A. Thompson for an insurance audit and that the fire insurance would be going up by \$63.00 and that workman’s comp insurance would also be going up.
- F. **Road Master Report** – Road Master and Supervisor Brian Non said that he had gotten a phone call from a company that would be doing repairs and would be driving heavy equipment on Island Road. He expressed concerns that a steel grate bridge on Island Road is not safe for heavy equipment and that repair work was being done beyond the bridge. Chair Zefran requested that Vice Chair Non call them back and get things in writing. Solicitor Treat said that he would need to get protection or a road bond. Vice Chair Non continued the report and said that road workers had started to work on potholes. He stated that one truck was at Palmers and that the plow would have to go to Bonhams. He stated that citizens have expressed appreciation for the good condition of the township’s winter roads. Supervisor Curtis commented on Little Keen Road, saying that they had gone over there four times regarding the drainage pipe at the end of the driveway. The complaint was that the owners did not install the pipe till after the house was built. Chair Zefran asked Solicitor Treat to look into what the township driveway permit ordinance states and that it may be necessary to change the ordinance to state that if a pipe is deemed necessary, it must be put in before the house is built. Chair Zefran said that the Dirt and Gravel check from Chris Krueger, for work done on Ravnikar Road is in the mail. Matt Curtis noted that the work was done back in October of 2020 and yet we weren’t getting reimbursement till now.
- G. **Open Issues** – None were presented
- H. **New Business**

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- a. **The 2020 Clinton Township Audit has been completed** – It was noted that none of the township auditors had contacted Secretary/Treasurer Droppa to start conducting a local audit. Don Salak said that Jennifer Weist was the head auditor.
 - b. **Clinton Township Board of Supervisors are having a work session at 6:30 pm immediately before the regular April meeting (7:00 pm) on Wed., April 8, 2021 at Clinton Twp. Municipal Building. The purpose of the work session concerns township roads. Citizens are invited to come and give input.** – Matt Curtis inquired if the township supervisors were going to use Engineer Jeff Weinberger’s road plan of several years ago. Chair Zefran said that the three Supervisors and Engineer Weinberger were working with Midland (the second largest asphalt company in the world) as well as listening to the needs and concerns of residents to come up with a current plan.
- I. **Treasurer’s Report Including Bills for Payment** – Supervisor Curtis asked how much money the township had paid Wood of Woodland Design Associates to which the response was roughly \$10,000.00. which was higher than the initially proposed \$7,500.00. Chair Zefran expressed that the wind energy SALDO changes were much more complicated than we expected and that these changes were beyond the cope of solely the Planning Commission. Supervisor Curtis asked how near is the sidewalk to being done. Chair Zefran said that Forest City is applying for a grant to complete the sidewalk from Railroad Street to Turkey Hill. Vice Chair Non made a motion, seconded by Supervisor Curtis to pay the bills as presented. All voted yes. The motion carried.
 - J. **Browndale Fire Department** – No one was present to give a report. Supervisor Curtis said that Chief Debevec let him know that there had been 25 calls last month.
 - K. **Old Business** –
 - a. Browndale Sidewalk expenditure to Maiocco Excavating for \$98,386.33 – Chair Zefran made a motion, seconded by Vice Chair Non to write the check, but to hold it until the township gets reimbursement from the Keystone grant. All voted yes. The motion carried.
 - L. **Public Comment** – Don Salak asked about the previously brought up topic of the township purchasing a grader. Vice Chair Non said that it has been looked into, but so far there was nothing. He noted that Employee Brad Bates had done snow blowing on his own time. It was noted that Midland Asphalt will be taking core samples from the following roads: Little Keen, Lillie, and the bottom of Flatrock. Additionally, pipes needed to be changed. Antiskid was asked about. Vice Chair Non said that we did have a problem with the initial size. He noted that Simpson Stone had amazing quality, but that they had gone out of business and this year Pykus was the only bid. Concern was brought up over Ash trees dying on Coles Road. Twelve or thirteen are in the right-of-way and are dangerous. Supervisor Curtis said that he could get some prices for removal. Ron Poska interjected that the township had to have releases.
 - M. SALDO changes – Vice Chair Non made a motion, seconded by Supervisor Curtis to advertise the Clinton Township Wind Energy Facility Regulations and the Communication Towers Regulations in their final form for public comment and vote at the next meeting. All voted yes. The motion carried. When asked if push back was expected, Solicitor Treat said that it was a reasonable ordinance, but not a prohibitive one and that there was no reason for the current windfarm to file suit. Chair Zefran said that the life expectancy of windmills was twenty to thirty years and that when windmills were replace, they were done so with fewer windmills that were higher powered. He explained with previously there was nothing in place regarding those changes and now we are “ahead of the curve.”
 - N. **Adjournment** – Chair Zefran made a motion, seconded by Vice Chair Non that the meeting be adjourned at 7:45 pm. All voted yes. The motion carried.