

The regular March meeting, was called to order by Vice Chairman Brad Bates on March 13, 2024 at 7:00 PM at the Clinton Township municipal building. Supervisor Brian Non was in attendance. Chairman James Zefran was in attendance by FaceTime. Solicitor Jeffrey Treat was also in attendance.

- A. **Pledge of Allegiance** - The Pledge of Allegiance was recited.
- B. **Hearing Check** – The hearing check was done.
- C. **Minutes of the February 14, 2024 Regular Monthly Meeting** - *Supervisor Non made a motion, seconded by Chair Zefran to accept the minutes of the February 14, 2024 meeting. All voted yes. The motion carried.*
- D. **Public Comment – Items on Agenda Only** – Ray Vogt said that after roads are graded the township should get calcium on the roads as soon as possible. Supervisor Non said that only one company left that provides calcium. He is aware that Alex Kolhmeyer uses a mixture of Dawn dish soap and water to cut down on dust.
- E. **Correspondence**
 - a. **Citizen concern over road work** – Michael Dyer of 48 Yarnes Rd., said that he was aware that his road runs through both Clinton Township and Pleasant Mt. As such, it gets graded two times a year. The 24” pipe under the road is approximated thirty years old and needs replaced. Supervisor and Road Master Brian Non said that he will reach out to Pleasant Mt. Township tomorrow and see if he can work out a resolution.
 - b. **Letter of interest in potential employment opportunities** – A letter sent by Mattern Logging and Tree Service was read aloud in part by Supervisor Non. Vice Chair Bates said that if the township needed those types of services, it would be bid out.
 - c. **Wayne County Board of Elections is seeking polling place permission for April 23, 2024 General Primary election** – *Supervisor Non made a motion, seconded by Chair Zefran, to give the Wayne County Board of Elections permission to use the township building as a polling place on April 23, 2024. All voted yes. The motion carried.*
 - d. **Wayne County Township Officials Association annual spring meeting is at Park Street Complex on March 20, 2024 at 7:00 pm. The snow date is March 27.** – Supervisor Non, Vice Chair Bates, and Clinton Township auditors Mark Lapotosky, and Dan Fitzsimmons all plan on attending.
- F. **New Business**
 - a. **Appointment of Andrew Theobald as a new member to the Clinton Township Planning Commission** – *Supervisor Brian Non made a motion, seconded by Vice Chair Bates, to accept Andrew Theobald as a new member to the Clinton Township Planning. All voted yes. The motion carried.*
 - b. **Conference Attendance Requirements** – Chair Zefran said that we owe township citizens a reporting of any events for which a township employee is compensated to attend. *Chair Zefran made a motion, seconded by Brad Bates, that employees who are compensated to attend events provide a synopsis of what was discussed, what was learned, and how the township benefits. They must also provide documentation of mileage, meals, and hotels. All voted yes. The motion carried.*

c. **Open grading bids**

d. **Open ditching bids**

Bidding Companies	Per Hour Grader Pricing with Operator	Per Hour Vibratory Roller with Operator	(Mini) Excavator with Operator	Supervisors Comments
Cutting Edge Landscaping and Lawn Care	\$165	\$110	\$95	
Debevec Excavating LLC	\$115	\$85	\$90	
Barhite Excavating	\$145	\$105	\$150	Wording about mobilization is unclear, but pricing is also higher than others
Bill Pykus Excavating, Inc.	\$130	\$100	\$100 (Skidsteer)	
Brozonis Excavating, Inc.	\$135	\$95	\$100	Does not meet bid requirements
BG Quarries	\$80	\$72	\$75 (Skid Loader)	
Wayco, Inc.	\$178	\$164	\$145	

Solicitor Treat said that he would look at bids to determine if they met bid requirements as the supervisors continued with the meeting. Upon returning to the topic of bids Treat requested that bid envelopes be counted to ensure that no bids had been overlooked. Bid envelopes and bids both numbered seven. Permit Officer Don Salak said that he wanted to know who would determine what roads would get graded and ditching. Supervisor Non said that he and Vice Chair Brad Bates would mark road areas to be ditched with spray paint and that all roads would be graded. *Supervisor Non made a motion, seconded by Vice Chair Bates to award the bid to the lowest bidder BG Quarries. All voted yes. The motion carried.*

- e. Chair Zefran stated that he will have a presentation ready for the May meeting concerning scanning documents. He has done some research and one concern is being able to file electronic documents in such a way that the information can be quickly retrieved. Supervisor Non suggested made a motion to hire Lisa Lapotosky at \$14.00 per hour to scan documents. Chair Zefran said to wait till the report is made in May and see exactly what the board decides to do. Vice Chair Bates said to table the motion.

G. Road Master Report

- a. **Vehicle Mileage and Usage Reports** – Supervisor and Road Master Brian Non reported the following:

Vehicle	Mileage at beginning of the month	Mileage at end of the month	Total mileage during the month
2015 Ford F550	39,813	40,045	232
2018 Ford F550	32,341	32,533	192
2022 International Dump Truck	896	1064	168

2018 Peterbilt (purchased in 2023)	7,675	7,702	27
2016 Backhoe	1,617	1,650	33

b. **Road Reports** – Supervisor Non gave the names of C. J. Christina, Frank Eric Bonham, and Larry Wildenstein as people that the township should hire on a part-time basis. Vice Chair Bates said to look at the roster first. He then said to table the idea as “we can’t be looking for stuff for them to do.” Don Salak asked if the other guy (R. J. Minnick) turned in his keys? Solicitor Treat clarified that (Minnick) had given his keys to Ronnie Poska and had neither, in writing nor verbally, told a supervisor or secretary that he was quitting. Treat declared that he (Minnick) has quit by his actions, and suggested that the board make a motion finalizing the action to remove him from the payroll. Chair Zefran made a motion, seconded by Vice Chair Bates to remove R. J. Minnick from the payroll. All voted yes. The motion carried. Supervisor Non reported doing work on Flat Rock and replacing a pipe on Long Pond Road. Mrs. Salak thanked the Supervisors for checking the roads after high winds. Non said that the township buys salt through costars. The supervisors will determine how much we need, as you need to take eighty percent of what you speak for. Chair Zefran said that if we need 5 loads, tell them that we’ll take six. *Supervisor Non made a motion, seconded by Chair Zefran to buy salt through Costars. All voted yes. The motion carried. Supervisor Non made a motion, seconded by Chair Zefran to put pipe replacements out for bid. All voted yes. The motion carried.* Pipes would be 18” plastic. A citizen said that there was a twelve-inch driveway drainpipe at 436 Burns Road. Non reported that if it is a driveway drain pipe it is a landowner issue. There is an unwritten rule that if a homeowner buys the pipe the township will install it. If it is a blacktop driveway, the township will not redo the blacktop.

H. **Treasurer’s Report Including Bills for Payment** – *Supervisor Non made a motion, seconded by Chair Zefran, to accept the Treasurer’s report and pay the bills as listed. All voted yes. The motion carried.*

I. **Browndale Fire Department** – Fire Chief Debevec was on hand to give an oral report. A written report is on file.

J. **Old Business**

Chair Zefran made a motion, seconded by Supervisor Non, to accept the bid from Grimm construction, (tabled at the February 13, 2024 meeting) for Handicap Ramp Railing Replacement (\$14,729.00), Meeting Room Flooring (\$14,600.00), and Rest Room Renovation (\$17,351.00). All voted yes. The motion carried. A citizen asked about grant money to make this happen and was told that we have a matching grant of \$30,000 for this project that we must spend or loose. Chair Zefran asked Secretary Droppa to contact Grimm the following day and get the signed contract to them. He said that he would know tomorrow when they would start.

K. **Public Comment** – *Supervisor Non made a motion, seconded by Vice Chair Bates to sell the 1999 International dump truck which is no longer used by the township by ad or on Municibid. All voted yes. The motion carried.* Chair Zefran said he wanted the sale to be done on Municibid. Supervisor Non said that he had a price in mind. He, Bates, and Zefran (by FaceTime) went to the backroom momentarily to discuss the pricing. Vice Chair Bates said that he would like Secretary Droppa to get him a copy of the Solar Ordinance for the Planning Commission.

- L. **Adjournment** – *Vice Chair Bates made a motion, seconded by Supervisor Non, to adjourned the meeting at 7:44 pm. All voted yes. The motion carried.*
Respectfully Submitted,

Jill Droppa
Secretary / Treasurer