

The regular meeting of the Wayne County Commissioners was held on this date with Commissioner Brian W. Smith presiding. The meeting was called to order by Chairman Smith with Commissioner James Shook and Commissioner Jocelyn Cramer present.

The Commissioners were presented with a copy of the minutes from the special meeting held December 20, 2022 and regular meeting held December 29, 2022. A motion was made by Commissioner Cramer, seconded by Commissioner Smith to approve the minutes of the meeting held December 20, 2022. Commissioner Shook abstained. Motion carried. A motion was made by Commissioner Cramer, seconded by Commissioner Shook and unanimous to approve the minutes of the meeting held December 29, 2022.

Agenda

Items to be considered: Employee anniversary recognition; Public Defender’s Office Case Management Software contract; Collective bargaining agreement; Agreement between Wayne County and Patrick L. Robinson; Honesdale Borough’s use of the Park Street Complex; Appoint a Vice Chairman of the Wayne County Board of Assessment and Revision of Taxes; Salary Board meeting; Payment of bills.

Correspondence and Communications

Received the 211 monthly report for Wayne County showing 59 contacts. The overwhelming majority having to do with housing.

Received a letter from Attorney Joseph F. Saporito, III, notifying he had left Attorney Richard Henry’s office and returned to his family law practice in Pittston. He was disappointed this move meant the ending of his Children and Youth Solicitor contract and offered his services in the future if need be.

Received a notice from Pocono Waterworks Company Inc., in Hamlin, regarding an NPDES renewal permit for the Pine Grove Estates Wastewater Treatment Facility in Beach Lake.

Received, from the Wayne County Tax Services, a Notice of Proposed Private Sale from the Non-repository list of property #18-285-118 in Palmyra Township. The Tax Claim Bureau approved an offer at private sale for \$1,586.53.

Public Comment

Kathy Sheppard spoke about a property in Honesdale that she has concerns about.

New Business

The Commissioners held an employee anniversary recognition. The following County employee was in attendance:

Jennifer Meagher	Court System	5 years
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President Judge Janine Edwards and Judge Matt Meagher were present to introduce Jenny Meagher, Judicial Secretary/Jury Manager, for her 5 year anniversary with the County. Judge Edwards said Ms. Meagher was her first hire. She came here incredibly professional and said she is very reliant on her. Judge Edwards said the part of her job serving as Jury Manager is not easy, but she does it well and is tough but fair. Judge Meagher said Ms. Meagher is the first person I see every morning when I enter the Judicial Court offices. She always has a smile on her face and is known for her great personality. Ms. Meagher said it is really a pleasure to come to work each day. I enjoy my co-workers and feel very fortunate to be here.

The Commissioners said they appreciate what the Judges had to say about her. They also complimented Ms. Meagher on her pleasant demeanor and positive attitude.

A motion was made by Commissioner Cramer, seconded by Commissioner Shook and unanimous to execute the Public Defender's Office Case Management Software contract with BTM Solutions and Corrections Development Inc. through December 31, 2025 with terms as provided in the contract.

A motion was made by Commissioner Cramer, seconded by Commissioner Shook and unanimous to execute the collective bargaining agreement between Wayne County and the Teamsters Local Union 229 representing Wayne County Detectives, effective January 1, 2023-December 31, 2026.

A motion was made by Commissioner Shook, seconded by Commissioner Cramer and unanimous to ratify the one-year agreement between Wayne County and Patrick L. Robinson to serve as Temporary Assistant District Attorney through December 31, 2023 at a rate of \$5,833.33 a month.

A motion was made by Commissioner Shook, seconded by Commissioner Cramer and unanimous to approve Honesdale Borough's use of the Park Street Complex for Borough Council meetings throughout 2023 on the third Tuesday of the month at a rate of \$35.00 per hour to cover Sheriff's staff costs.

A motion was made by Commissioner Cramer, seconded by Commissioner Shook and unanimous to appoint Brian W. Smith as Vice Chairman of the Wayne County Board of Assessment and Revision of Taxes.

A motion was made by Commissioner Cramer, seconded by Commissioner Shook and unanimous to hire Garrett Gilbert as a part-time Van Driver in Transportation, effective January 17, 2023 pending final clearances.

At this time, the Commissioners recessed to hold a Salary Board meeting. See Salary Board Minutes.

The Commissioners' meeting resumed.

A motion was made by Commissioner Cramer, seconded by Commissioner Shook and unanimous to hire John O'Neill as a part-time Van Driver in Transportation, effective January 17, 2023 pending final clearances.

At this time, the Commissioners recessed to hold a Salary Board meeting. See Salary Board Minutes.

The Commissioners' meeting resumed.

A motion was made by Commissioner Shook, seconded by Commissioner Cramer and unanimous to hire Lawrence Resti as a part-time Van Driver in Transportation, effective January 17, 2023 pending final clearances.

At this time, the Commissioners recessed to hold a Salary Board meeting. See Salary Board Minutes.

The Commissioners' meeting resumed.

A motion was made by Commissioner Cramer, seconded by Commissioner Shook and unanimous to hire Joseph Rose as a part-time Van Driver in Transportation, effective January 17, 2023 pending final clearances.

At this time, the Commissioners recessed to hold a Salary Board meeting. See Salary Board Minutes.

The Commissioners' meeting resumed.

A motion was made by Commissioner Smith, seconded by Commissioner Shook and unanimous to hire John Collins as a part-time Prevention Specialist Trainee Drug and Alcohol Services, effective January 17, 2023 pending final clearances.

At this time, the Commissioners recessed to hold a Salary Board meeting. See Salary Board Minutes.

The Commissioners' meeting resumed.

Other Business

The Commissioners received a copy of the Treasurer's Report dated January 4, 2022.

A motion was made by Commissioner Smith, seconded by Commissioner Cramer and unanimous to approve the following bills for payment, as presented, which includes Checks No. 124603 through 124659. Also included in the motion to approve were checks from the Human Services Agency and from Behavioral and Developmental Programs/Early Intervention.

Check	Vendor	Description	Amount
97511 EFT	PA DEPARTMENT OF REVENUE	PA-3 4Q 10-1 to 12-31-22	\$ 400.75
97742 EFT	W C HEALTH BENEFIT FUND	WEEKLY HEALTH TRANSFER	\$ 200,000.00
124603	AMAZON CAPITAL SERVICES, INC.	A37F6FFMWK3LU3 DUE 1/25/23	\$ 322.93
124604	AQUA PENNSYLVANIA INC	001524130 1085615 DUE 1/19/23	\$ 2,092.14
124605	JEAN AVERY	MILEAGE SEPT-DEC 22	\$ 25.00
124606	BIMBO BAKERIES USA INC	69-00806-9999-99 DUE 12/24/22	\$ 119.86
124607	BLUE RIBBON FARM DAIRY INC	0-1232 DTD 12/27/22	\$ 308.03
124608	BLUE RIDGE CABLE TECHNOLOGIES INC	0202626-03 DUE 1/6/23	\$ 278.70
124609	CELLEBRITE INC	SUFD 15098 /SUFD 15100 1/8/23-	\$ 4,880.00
124610	CFI SALES & SERVICE INC	SENSORS METER 104 DUE 12/21/2	\$ 3,362.00
124611	CLEAR BALLOT GROUP INC	WC PA ACCT 1/1/23-12/31/23 DUE	\$ 23,291.00
124612	WESTERN SURETY COMPANY	65733061 KAY BATES BOND 1/3/2	\$ 200.00
124613	COLONIAL LIFE	E4230983 DUE 12/2/22	\$ 19,232.06
124614	CORRECTIONS DEVELOPMENT INC	WC DA ACCT 1/1/23-12/31/23 DUE	\$ 3,697.00
124615	CRESCENT MEMORIAL	69235 DUE 1/11/23	\$ 710.00
124616	DE LAGE LANDEN FIN SERVICES	343775 DUE 1/15/23	\$ 416.18
124617	METROPOLITAN FOODS, INC	WAYNDV DTD 12/22/22	\$ 1,252.90
124618	DARREN SHENK	HOFFMAN & VANORDEN CONSERVATIO	\$ 3,525.00
124619	ELLIOTT M GOLDSTEIN	WC CORONER ACCT DTD 12/21/22	\$ 2,390.00
124620	SHAWN FARRELL	CONFERENCE 11/22	\$ 58.63
124621	HEALTH NETWORK LABORATORIES, LP	SAMSON FLUCK DOS 11/7/2022	\$ 3,085.00
124622	GALLS PARENT HOLDINGS, LLC	4855925 DUE 1/16/23	\$ 1,502.96
124623	GUARDIAN CSC	30 WAYNE 1ST Q CONTRACT (JAN-M	\$ 1,269.90
124624	THE GUARDIAN LIFE INSURANCE CO.	00583206 CLAIMS 1/1/23-1/31/23	\$ 2,007.18
124625	PHILIP C GUTHERZ	DECEMBER SERVICES	\$ 4,500.00
124626	BOROUGH OF HAWLEY	DJ CARNEY JANUARY RENT	\$ 1,100.00
124627	RANDY S HELLER	MILEAGE NOV/DEC 22	\$ 31.25
124628	HEMLOCK GROVE CHURCH	SR CENTER JANUARY RENT	\$ 150.00
124629	JOHN BONHAM ROAD EQ & SUPPLIES, INC	230084 PRK ST ORANGE ICE DTD 1	\$ 499.80
124630	WENDELL R KAY	DECEMBER SERVICES	\$ 4,375.00
124631	JOSEPH P KELLAM	WC SHERIFF ACCT CAR #3 DTD 12/	\$ 187.95
124632	KELG REAL ESTATE, LLC	JANUARY RENT	\$ 3,000.00
124633	CARLA KOMAR	MILEAGE DEC 22	\$ 65.63
124634	M.M.M. WASTE REMOVAL INC	WANE COUNTY DUMPSTERS DUE 1/5/	\$ 283.20
124635	NATIONAL ASSOCIATION OF COUNTIES	42127 2023 DUES	\$ 1,056.00
124636	CHRISTA ODELL	TICK TASK FORCE EXPENSES 2022	\$ 3,313.52
124637	FRANCIS L MARGARET M O'NEILL	DJ DUNSINGER JANUARY RENT	\$ 1,200.00
124638	PA CHIEFS OF POLICE ASSOCIATIONS	WC DETECTIVES 2023 DUES	\$ 150.00
124639	PDAA	2023 AG HOWELL REGISTRATION	\$ 775.00
124640	PENNSYLVANIA PAPER & SUPPLY CO	3711 DTD 12/23/22	\$ 2,217.49
124641	PERFORMANCE FOOD GROUP INC	25970 DTD 12/27/22	\$ 1,665.21
124642	POCONO PEST CONTROL INC	3047 DTD 12/20/22	\$ 296.80

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124643	RESERVE ACCOUNT	23577901 REFILL POSTAGE	\$ 12,000.00
124644	LAURA RESTI	DECEMBER 22 MILEAGE	\$ 35.00
124645	CATHERINE JANE RICKARD	MILEAGE NOV/DEC 22	\$ 56.25
124646	PATRICK ROBINSON	DECEMBER 22 SERVICES	\$ 5,833.33
124647	SHELLEY ROBINSON	MILEAGE OCT-DEC 22	\$ 77.50
124648	RUTLEDGE EXCAVATING, INC	WC COMM ACCT DTD 11/9/22	\$ 406.72
124649	STAPLES ADVANTAGE	PHL 10088114 DUE 1/2/23	\$ 2,367.14
124650	STARR UNIFORM CENTER	VANHORN DTD 12/26/22	\$ 85.00
124651	LAURA SWINGLE	MILEAGE AUG-OCT 2022	\$ 80.63
124652	VERIZON	570 251-9827 DUE 1/16/23	\$ 130.22
124653	WALMART CREDIT CARD	624430 DUE 1/13/23	\$ 209.78
124654	VICTORIA WARGO	MILEAGE AND LUNCH FOR CEREMONI	\$ 313.13
124655	WASTE MANAGEMENT	WC CORRECTIONS FACILITY DUE 1/	\$ 655.05
124656	WAYNE COUNTY EMPLOYEE	DECEMBER 30 2022 DEDUCTIONS	\$ 70,179.33
124657	W C JUV. PROBATION DEPT PETTY CASH	STEVE GILIA PLACEMENT 12/28/22	\$ 15.08
124658	WC SHERIFF DEPARTMENT	622-DR-2022 DTD 12/29/22	\$ 74.00
124659	WEX INC	491-2 DUE 1/20/23	\$ 605.91
	Total		\$ 392,418.14

HSA WEEKLY VOUCHER REPORT FOR JANUARY 5, 2023

VOUCH	VENDOR	AMOUNT	DESCRIPTION
1317	FFCSP client D.B.	\$360.00	FFCSP client services reimbursement - Dec 2022
1318	FFCSP client T.K.	\$70.00	FFCSP client supplies reimbursement - Nov 2022
1319	AQUA PENNSYLVANIA	\$45.84	Water bill, Hwly Adult Day Care, 11/17/22 - 12/19/22
1320	AQUA PENNSYLVANIA	\$63.04	Water bill, Hawley, 11/17/22 - 12/19/22
1321	AT&T MOBILITY LLC	\$1,562.40	Monthly tablet usage bill, Trans - 11/11/22 - 12/10/22
1322	CASE TIRE SERVICE INC.	\$2,898.43	Tire services & maintenance, 11/26/22 - 12/22/22
1323	CDW-G	\$1,370.00	LenovoThinkStation, 2 monitors & cables, 4Yr Wty
1324	FRITZ BROS INC.	\$253.66	Equipment for repair of 1st floor Ladies Rm, Aging Bldg
1325	LISA JANOWSKI	\$124.00	Uniform shoes
1326	K & D FACTORY SERVICE	\$833.58	Service call, delime Cleveland Steamer, Honesdale kitchen
1327	LAKESIDE YOUTH SERVICE	\$500.00	Licenses for Trauma 101 & 102, trainer KYarrish-Simon via SOC
1328	MARCHET TRANSIT, INC.	\$2,480.98	Vehicle svc & repair, #45, brakes, batteries, switch, exhaust
1329	MEALS ON WHEELS OF NEPA INC	\$3,675.00	300 3-packs of shrif-stable meals, HDM - 12/30/22
1330	DONNA MARIE MILLER	\$1,100.00	Dec rent & partial Jan rent for 227 Vine St, for cons D.H.
1331	NORTHEAST LASER TONER & COPIER SVC	\$439.60	Reissue 12/15 ck for toners less Housing via ERAP
1332	P&L TRANSMISSION	\$4,200.00	Transmission repair, bus #95, via Vehicle Rehab Cap Grant
1333	P&L TRANSMISSION	\$4,200.00	Transmission repair, bus #92, via Vehicle Rehab Cap Grant
1334	P&L TRANSMISSION	\$3,400.00	Torque converter repair, #11 via Vehicle Rehab Cap Grant
1335	UGI UTILITIES INC	\$239.93	Gas bill, Adult Day Care, 11/18/22 - 12/20/22
1336	UGI UTILITIES INC	\$375.62	Gas bill, Hawley, 11/18/22 - 12/20/22
1337	WASTE MANAGEMENT OF PA INC	\$65.95	Trash pickup, Hawley & ADC - Dec 2022
1338	WAYNE COUNTY COMMISSIONERS	\$332,757.65	Payrolls of 12/2/22 & 12/16/22
1339	THOMAS BATES	\$13.75	Volunteer travel, HDM - Nov 2022
1340	MICHAEL JAGACKI	\$150.62	Volunteer travel, HDM - Nov & Dec 2022
1341	MARALYN NALESNIK	\$129.38	Volunteer travel, HDM - Nov & Dec 2022
1342	BRIAN WOODS	\$20.63	Volunteer travel, HDM - Dec 2022
1343	LAUREN SANDERCOCK	\$107.51	Staff travel - Dec 2022
1345	CLARISSA WIMMERS - CUSTODIAN	\$319.81	Petty cash - Oct, Nov & Dec 2022
		\$361,757.38	

Children and Youth 06

5076	SHADAU AUSTIN	FC DECEMBER 2022	\$986.00
5077	B.B.	STIPEND-LIFE SKILLS-OBTAIN STATE ID/OPENED BANK ACCT	\$100.00
5078	GOLDFINCH COACHING LLC	OCT/NOV/DEC 2022 EMPLOYEE COACHING	\$900.00
5079	BRIAN & JILL GOODMAN, III	FC DECEMBER 2022 / ADOPTION FEE REIMB. DEC. 2022	\$1,093.00
5080	SERGEY & MARIA KATSMAN	FC DECEMBER 2022	\$1,292.15
5081	QUANTUM LABS	FC WATER TESTING IDELL/MITSCHELE	\$100.00
5082	ANDREW & AMBER SHIPSKY	FC DECEMBER 2022	\$189.00
5083	WALMART CREDIT CARD	CYS DECEMBER 2022 STATEMENT	\$1,092.38
5084	WAYNE COUNTY COMMISSIONERS	CYS SUPPLIES OCTOBER 2022	\$444.70
5085	JOHN & CATHERINE WHITEMAN	FC NOVEMBER 2022	\$2,149.38
5086	PEDRO VASQUEZ & MICHELLE FERMIN	SPLC DECEMBER 2022	\$2,170.00
	Total		\$10,516.61

BDP/EI

3053	ATT MOBILITY	287315178051 NOVEMBER DUE 12/2	\$1,496.45
3054	BUNNELL WASTE REMOVAL INC	ACCT# 410957 TRASH REMOVAL 1/2	\$102.00
3055	CARE FOR PEOPLE PLUS, INC.	DEC 2022 FAMILY AIDE BASE SERV	\$143.10
3056	GFL HOLDCO (US) LLC	KE4602 JAN 2023 FAIR AVE	\$55.45
3057	HUMAN RESOURCE CENTER INC	DEC 2022 AWC BASE SERVICES	\$3,013.40
3058	JAY'S BUSINESS SYSTEMS, INC	INV# 78463 WC02 COPIER BASE RA	\$150.88
3059	NANCY MUCHA	DEC 2022 SPEECH THERAPY SERVIC	\$763.40
3060	TARA PERRY	DEC 2022 SPECIAL INSTRUCTION S	\$3,149.74
3061	PPL ELECTRIC UTILITIES	39041-25125 12 ST APT A DUE 1/	\$559.72
3062	STAPLES INC	5304504 DUE 1/15/23	\$561.59
3063	KAREN E RICKERT	DEC 2022 SPECIAL INSTRUCTION S	\$581.02
3064	SERVICE ACCESS & MANAGEMENT, INC.	NOV 2022 IDD A.K.	\$176.33
3065	SUSQUEHANNA SOFTWARE, INC.	WAV TRACKER MAINTENANCE JAN-MA	\$3,000.00

Honesdale, Pennsylvania

3066	UGI UTILITIES INC	411007712150	910 CHURCH ST S	\$831.00
3067	VERIZON	12-5702530506	DUE 1/9/23	\$38.93
3068	WALMART CREDIT CARD	628995	DUE 1/13/23	\$106.78
3069	WAYNE COUNTY COMMISSIONERS		PAYROLL 12/16/22	\$73,177.52
3070	ECUMENICAL HOUSING LIMITED PARTNERSHIP		ESG CV SECURITY DEPOSIT L.S. A	\$630.00
	Total			<u>\$88,537.31</u>

911

97873	AT & T	030 348 9379 001	DUE 1/17/23	\$ 214.91
97874	LEONARD W GILPIN JR	1/2 TOWER NEWFOUNDLAND	2023	\$ 1,800.00
97875	NATHAN R GILPIN SR	1/2 TOWER NEWFOUNDLAND	2023	\$ 1,800.00
97876	COMMUNICATIONS VENTURE CORP.	TEXT TO 911	12/11/22-12/10/23	\$ 2,649.60
97877	MCI COMM SERVICE	570 251-3204	DUE 1/9/23	\$ 38.81
97878	MOTOROLA SOLUTIONS INC	1000403824	DUE 1/1/23	\$ 58,899.91
97879	PENELEC	100076689239	DUE 1/6/23	\$ 241.58
97880	VERIZON	570 253-7160	DUE 1/6/23	\$ 221.69
97881	VISA	XXXX0634	DUE 1/6/23	\$ 14.56
97882	WASTE MANAGEMENT	WC EMERGENCY OP CENTER	DUE 1/1	\$ 71.23
	Total			<u>\$ 65,952.29</u>

ERAP

98112	JUTTA S BISHOP	ST COS RENT DEC 2022		\$ 900.00
98113	MICHAEL J COOK	CR CON RENT OCT-DEC 22		\$ 4,550.00
98114	DONALD HELLER	SO WIL RENT NOV-DEC 2022		\$ 1,070.00
98115	ROMAN GRZEJKA	LA BAG RENT SEP-NOV 22		\$ 3,750.00
98116	FRANK T PERANO	JA JOH RENT DEC 2022		\$ 1,347.18
98117	LSF9 MASTER PARTICIPATION TRUST	AR AQU RENT SEP-DEC 2022		\$ 5,500.00
98118	HEIDI PATEN	GE MEA RENT DEC 22		\$ 1,470.00
98119	PPL ELECTRIC UTILITIES	20641-28385 CR CON UTILITIES O		\$ 1,302.17
98120	BENJAMIN VESSA	CH LAN RENT DEC 2022		\$ 1,275.00
	Total			<u>\$ 21,164.35</u>

Health Account

97506 EFT	BROKERAGE CONCEPTS LLC	JANUARY PREMIUM DUE 1/1/23	\$ 206,298.11
114791	TELEMEDICINE MANAGEMENT, INC	JANUARY MEMBERSHIP DUE 1/1/23	\$ 2,270.00
114792	VISION BENEFITS OF AMERICA	2611 JANUARY PREMIUM DUE 1/2/2	\$ 4,008.81

The Chief Clerk noted that an informational session would be held January 12, 2023, from 5:00-7:00 p.m., at the Settlers Inn, Hawley. Any non-profit organization that is having events scheduled in 2023 that would bring tourist to the County are encouraged to learn about how to apply for a Hotel Tax Grant.

Mikki Uzupes, Wayne Tomorrow Director, urged County residents to challenge the Federal Communications Commission broadband map. Commissioner Cramer said the map of the FCC website is clearly not accurate and since future broadband funding is tied to that map, it is important it is accurate.

Commissioner Smith announced that he and his fellow two Commissioners are all running for election this year, so they will be seeking residents to serve as the Election Board for the 2023 election cycle. He noted the Judge appoints these positions and the board must be made up of two republicans and one democrat, which is the current makeup of the Board of Commissioners.

A motion was made by Commissioner Shook, seconded by Commissioner Cramer and unanimous to adjourn.

 Andrew M. Seder, Chief Clerk